

# **Wesley Fellowship Internship**

## **2007/2008**



**Wesley Foundation**

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## General Information:

**O**ur internship program stands in a tradition of ministry internships that span across the nation. Churches, seminaries, youth groups, parachurch ministries and campus ministries have all had interns be an integral part of their ministry. We are proud to model our internship program on many of these ministries that God has so obviously blessed. We consider ourselves to be a part of what God is doing all over this country (and the world!) in giving young people the opportunity to serve Him in a focused ministry while preparing them for the future of church leadership.

**T**he Wesley Foundation at UVA-Wise (student organization: Wesley Student Fellowship) internship is a training program designed to give interns opportunities to discover and use their spiritual gifts; to develop spiritually and theologically; to work in an atmosphere of personal and professional guidance and support; and to gain practical ministry training. Interns will be able to explore ministry in a variety of settings, including: one-on-one ministry, small groups, large groups and other ministry activities.

**T**his internship does not simply facilitate the ministry of Wesley Student Fellowship. Rather, it is our hope and prayer that the internship be a leadership development program for the future of the Church. Our goal is not necessarily to provide the church with more ministers (although interns may go on to become involved in full-time ministry), but to develop servant leaders who will use their gifts for the building up the body of Christ. And while Wesley Student Fellowship is a non-profit campus ministry, we are supported by several churches in the local area, and we encourage our interns to take opportunities to learn from the leadership in those churches as well.

**O**ur interns function as part of the Wesley Foundation staff in helping to fulfill our mission:

**...To strengthen the relationship between church and higher education, and to provide spiritual, social and recreational opportunities for students through worship, fellowship and service.**

## Details of internship:

### Length of internship:

30 Weeks (Approximately August 19-December 14, 2007 & January 20-May 10, 2008)

\*Interns may be hired for 15 weeks at a time\*

**\*The weeks of 10/14-20, 11/18-24, 3/9-15 are non-working weeks, the intern will not be paid for any work completed during these weeks**

### Responsibilities:

Serving as peer ministers to the students in our ministry; functioning as the liaison between the student leadership team and the campus minister, SGA and student activities personnel on campus; meeting with students one-on-one for evangelism, discipleship, and listening; planning ministry events and small group studies (e.g. retreats, conferences, mission trips, Bible study, etc.); and helping to organize social activities that serve as extensions of our ministry.

### Qualifications:

Interns will be selected through an interview process. Interns shall meet all qualifications as set forth in the Wesley Student Fellowship Covenant Leadership Team Expectations & Guidelines. The intern should be able to relate his/her experience, goals and understanding of ministry. The internship interview process is designed to help the applicant better discern, with the help of the Holy Spirit, the specific call God has on his/her life. The selection team sees themselves as partners with the Lord and the applicant in determining what the next step is for the person applying.

**Number of hours/week:**

20 hours/week

**Compensation:**

\$7.25/hour (No more than \$145/week)

## Intern Responsibilities

### Weekly Functions of an Intern:

- 15-20 hours per week, including some late nights and weekends.
- Lead a weekly small group.
- Spend the bulk of your time in one-on-one ministry with students, for discipleship, accountability and listening.
- Help organize and run large group functions (e.g. Tuesday Dinners).
- Attend all Wesley Covenant Leadership Team meetings.
- Meet regularly with the campus minister for guidance, support, encouragement, and accountability.
- Maintain a personal discipline of Bible study and prayer.
- Attend a local church.

### Other functions:

- Help the student leadership team organize and publicize all events, activities and outreach ministries.
- Participate if-at-all-possible in short-term missions trips.
- Teach at least once on Tuesday night.
- Attend Board of Directors meetings.
- Develop and present a presentation about the internship, including an evaluation, for the Board of Directors meeting on May 1, 2008.
- Grow in knowledge and love of Jesus Christ.
- HAVE FUN!

### Prospective Interview Questions

1. Why did you decide to apply for the Wesley Foundation Student Internship?
2. What jobs have you held? Which one did you enjoy most? The least?
3. Please describe your faith journey. How did God get your attention? What are some significant experiences and people God used in your faith journey thus far? How has this journey prepared you for this position?
4. How does this position fit into your short and long term goals? What do you want to get out of this experience? What do you bring the internship in terms of strengths and weaknesses?
5. In which activity on campus have you had the greatest impact?
6. Suppose someone you feel comfortable with and know very well had asked you to explain the Christian faith to him/her – how would you explain it and what would you say?
7. If you had unlimited resources (time, energy, talents & funds) to plan an event/program to reach college students for Christ, what would you do? As you imagine planning this event/program from start to finish, what parts of it would you feel comfortable with, and what parts would you rather delegate?
8. Give an example of a time when you were in a position to delegate responsibilities.
9. Give me an example of when you worked the hardest and felt the greatest sense of achievement.
10. Describe a situation that best demonstrates your ability to think on your feet.

## Covenant Leadership Team Expectations & Guidelines

1. We are responsible for the spiritual growth of Wesley Fellowship (WF) and should be an example of churchmanship and building relationships with pre-Christians. Remember, we are more than administrators --- we are MINISTERS!
2. Pray regularly for other team members and all phases of WF ministry.
3. We should support a local church through prayer & attendance.
4. WF commitments should take precedence over other activities, which are not required for our jobs, our academic success, or unavoidable personal responsibilities.
5. We should give the WF the commitment necessary to fulfill the goals of the WF. Time commitments may look something like the following:
  - a. ½ hour meeting per month meeting with the WF Director.
  - b. 2 hours weekly for Bible Study/Dinner
  - c. 1 hour weekly for Covenant Leadership Team meeting
6. We should encourage the development of a Christian community among members of WF and the entire campus community.
7. We should attend WF activities, retreats and conferences if at all possible, especially if you helped plan it! Please understand this does not mean you are expected to be at every single WF event! However, keep in mind that communication is much appreciated!
8. You are expected to be a spiritual leader of WF, and must maintain your own personal walk with Christ. You are expected to lead a moral life, and be an example to other WF members in holding yourselves and all other Christians (especially WF Leadership) accountable to Biblical principles.
9. Since we are college students we should value our academics enough to remain in good academic standing and strive to achieve/maintain the best level of work we can.

I have read the preceding expectations and guidelines. If selected to serve on the WF leadership team, I will do my best to follow them.

Signature & Date: \_\_\_\_\_

## Frequently asked interview questions...

### General or historical questions

- Why did you choose to attend UVa-Wise (or your particular major)?
- Of the jobs you've held, which one did you enjoy most? The least?
- What were your favorite course/your least favorite course?
- What have you gained from your summer/internship work experience?
- What is the most difficult decision you have had to make?
- Looking back on the last four years in there anything you wish you had done differently?
- Why did you decide to interview with (name of company)?
- What are your greatest strengths/weaknesses?
- Why should I hire you?
- Do you have plans to continue your education?
- Will you relocate? Are you willing to travel?

### Leadership

- In which activity on campus have you had the greatest impact?
- Give an example of a time when you were in a position to delegate responsibilities.
- Tell me about the most successful team you've been a part of.
- Of the recognition you received on campus which has been most meaningful?
- Describe a situation where you took on a leadership role.
- Describe a difficult team member/situation. What was the situation? How did you resolve it?

### Initiative

- Talk about a situation where you went above and beyond the call of duty.
- Give me an example where things were not going well and you turned it around.
- What is the most difficult task you have had to learn on the job?
- What club at school is better because you were involved with it?

### Motivation

- Give me an example of when you worked the hardest and felt the greatest sense of achievement.
- Tell me about a recent frustration experience.
- Describe a successful project that you have recently worked on.
- Other than finishing college what are you most proud of?
- Provide an example where you had to "go the extra mile" (took on additional responsibilities for good of team, project, or workplace).

### Stress Tolerance

- Under what condition and in what environment do you work best?
- What has been your greatest academic obstacle?
- Give an example of when your work was criticized.
- Describe to me your toughest week of final exams.
- Talk about a project where you had an unrealistic deadline. How did you handle it?
- Describe a situation that best demonstrates your ability to think on your feet.

### Adaptability

- Describe a situation that best demonstrates your ability to be flexible and adaptable to a new situation.

## Frequently asked interview questions... (pg. 2)

### Analytical Thinking

- Give me an example of a time in one of your jobs where you identified a problem, gathered information, and recommended a solution.

### Persuasiveness

- Give me an example of convincing a person to do something your way.
- Give me an example of driving an idea through an organization.
- Tell me about your most recent supervisor.
- Give an example of when you convinced a professor to extend a deadline.

### Professionalism

- Describe a situation where you had to demonstrate your professional credibility.

SOURCE OF FREQUENTLY ASKED INTERVIEW QUESTIONS: Fordham University Website

## **WESLEY FELLOWSHIP Internship Application Spring 2008 Academic Semester (15 WEEKS)**

Serving as the Wesley Fellowship student intern is not a reward for previous years of Wesley participation. Serving is an expression of one's commitment to leadership, dedication to the vision and strategy of Wesley, and resolve to do all possible to make Christ known on campus. Our goal is to get the right person in the internship for the right reasons. Internship interviews will be held in mid-January prior to classes beginning. Application DUE 12/15/2007.

NAME: \_\_\_\_\_

CAMPUS/HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

HOME CHURCH: \_\_\_\_\_

CHURCH INVOLVEMENT: \_\_\_\_\_

Please list & explain any work, campus, church, or community involvements or leadership commitments that may potentially compromise your responsibilities related to WESLEY FELLOWSHIP leadership. How many hours per week is each commitment? (Examples: jobs, officers of other organizations)

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When do you anticipate leaving UVa-Wise? \_\_\_\_\_

List any leadership experience you have had:

IN CHURCH:

IN SCHOOL:

IN WESLEY FELLOWSHIP:

*OTHER:*